

Western Aeromedical Consortium  
P.O. Box 3019  
Santa Maria, CA 93457-3019  
(800) 365-1326 Phone (800) 519-6677 Fax  
[www.westernaeromedical.com](http://www.westernaeromedical.com)

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## Why Join Western Aeromedical Consortium?

- Western Aeromedical Consortium has been owned and managed by a **certified** Substance Abuse Program Administrator (C-SAPA) since 1989. There are less than 150 individuals in the nation who qualify for this title.
- Western Aeromedical Consortium provides complete turn-key drug and alcohol programs for entities operating under regulations imposed by the Federal Aviation Administration, the Federal Motor Carrier Safety Administration, the Public Utilities Commission, the Highway Patrol, as well as programs for private industry.
- Western Aeromedical Consortium members have a high success rate for drug and alcohol program audits performed by the Federal Aviation Administration and Federal Motor Carrier Safety Administration.
- The Drug and Alcohol Program materials included with membership cover subjects such as: posted documents; regulated Drug and Alcohol Policy (Employee Handouts); Supervisor Handouts; instructions on handling all types of test results including positives, dilute tests results and refusals to test; instructions on performing random selections; etc., as well as multiple **Award Winning** employee and supervisor training series. (2 USBs included)
- Western Aeromedical Consortium uses up-to-date certified labs and a Certified Medical Review Officer (MRO).
- Western Aeromedical Consortium utilizes the most sophisticated software available when performing its quarterly random selections and MIS reports are prepared by Western Aeromedical Consortium for the convenience of its members.
- Western Aeromedical Consortium is a member of SAPAA, DATIA, SMV Chamber of Commerce, and the Better Business Bureau.

Thank you for requesting this information. Western Aeromedical Consortium is the only source your company will ever need to satisfy its drug and alcohol testing program needs. Let Western Aeromedical Consortium guide you through the complicated maze of federal rules and regulations so that you can concentrate your time and efforts on running your business. Fill out the attached application and fax or e-mail it back to Western Aeromedical Consortium for faster processing. Applications can also be mailed to Western Aeromedical Consortium at: P. O. Box 3019, Santa Maria, CA 93457.(Applications will not be processed until payment is received)

Let Western Aeromedical Consortium make this step of compliance as pain-free as possible.

# Western Aeromedical Consortium

FMCSA APPLICATION FOR MEMBERSHIP

Company Name:	Phone Number:	
Secure Fax Number:	E-mail:	
Primary Contact Person (Program Manager):		
Alternate Contact Person (Mandatory):	Alternate's Phone Number:	
Type of operation: (Class A or B Drivers or Haz Mat)	DOT#:	
<b>Mailing Address:</b>		
City:	State:	Zip:
<b>Ground Address:</b>		
Ground City:	Ground State:	Ground Zip:

**TOTAL NUMBER OF COVERED EMPLOYEES:** \_\_\_\_\_

**EMPLOYEE DATA (Required Area. Accuracy is CRITICAL)** Add additional sheets if necessary

Drivers Name	SSN

## **Initial Enrollment Membership Fee - 1 year (testing fees separate from enrollment fees)**

# Employees	Membership Fee	# Employees	Membership Fee
0 - 20	\$160.00	76 - 100	\$440.00
21 - 40	\$220.00	101 - 300	\$625.00
41 - 75	\$330.00	301 and over	inquire

Each additional enrollment year is \$11.00 per employee or a minimum of \$50.00

**NOTE:** The program includes 2 DOT required supervisor training DVDs

Check box to replace with Spanish version instead

To order both English and Spanish versions:  DVD format (extra \$70.00 charge)

**Individual Drug Test Prices are: \$69.00\* per test. (\*Discounts available)**

Clinic collection charges and alcohol testing fees are member's responsibility.

## **CREDIT CARD ORDER FORM**

Credit Card Number: \_\_\_\_\_ Ex. Date: \_\_\_\_\_

Card Holder Name: \_\_\_\_\_ VISA MC Discover AMEX

Signature: \_\_\_\_\_ 3 Digit Code \_\_\_\_\_ Total: \_\_\_\_\_

Check here to keep this card number on file to authorize us to immediately pay for future invoices.

A 2% discount will be applied to any invoice paid with this card number. \_\_\_\_\_ YES (check here)

How did you hear about us? Web: \_\_\_\_\_ Printed Ad: \_\_\_\_\_ Referral: \_\_\_\_\_ Other: \_\_\_\_\_

**FAX TO: (800) 519-6677**

Mail: Western Aeromedical Consortium, P. O. Box 3019, Santa Maria, CA 93457. (888) FAA-DRUG



# Service Prices

**DOT Split Specimen Urine Drug Screen** \$72.00\*  
*\* inquire about available discounts*

**Non-DOT Urine Drug Screens - 5 or 11 panel (with or without alcohol)** \$65.00 \*  
*\* inquire about available discounts*

**Annual Member/Program Renewal Fees** \$15.00 per employee or a minimum of \$75.00  
Members with 50 or more employees cap at \$750.00 per year  
Members with 2 or more random pool types (i.e. FAA/FMCSA/Non-DOT) cap at \$1000.00 per year

## **Clinic Collection Fees - Quest Clinics or Third Party Sites**

**Reminder:** Drug test collection fees are the responsibility of the consortium member and are in addition to the drug test processing fees listed above. If collection fee invoices are sent directly to our consortium by a clinic we will ask that the clinic re-bill the member directly. If a member uses a Quest Diagnostics clinic or a Quest Third Party collection site, the collection fees will be billed through our Quest account and will then be re-invoiced directly to the member approximately one month later. Breath alcohol testing fees are the responsibility of the consortium member and will be billed to the member directly by the collection site where the breath alcohol test was performed.

Quest collection site fees billed through our Quest account \$11.00 per collection  
Quest Third-Party collection site fees billed through our Quest account \$15.00 per collection

**Program Manual (additional or replacement copy)** (Paper Version) \$40.00 (plus shipping)  
(USB Version) \$25.00 (plus shipping)

## **Employee and Supervisor Training Series (Member Pricing Only)**

Employee Drug Training (Drugs at Work) (FAA and Non-DOT) \$49.00 each (plus shipping)  
Supervisor Alcohol Training (Alcohol Misuse Prevention Plan) (FAA, FMCSA, Non-DOT) \$49.00 each (plus shipping)  
Supervisor Drug Training (A Clean Slate) (FAA, FMCSA, Non-DOT) \$49.00 each (plus shipping)

**Audit Assistance Binder** (DOT accounts for FAA or FMCSA only) \$75.00 per binder\*\* (plus shipping)  
Contains: Program documentation for past two years such as quarterly (Members with 1 - 10 employees)  
personnel lists, random notifications and master lists, MIS reports, lab  
statistical reports, current posters, donor instructions and collection protocol

\*\* Price per binder (plus shipping) - Members with: 11- 40 employees = \$100.00  
41- 60 employees = \$125.00; and 61+ employees = Inquire for pricing

**Records Research** \$30.00 per hour  
Extensive research of records/tests (billed at consortium discretion)

**Returned Check Fee** \$25.00 per occurrence

**Referral Bonus** \$50.00 credit  
Refer a new Member and receive a \$50.00 credit voucher per each paying referral  
that signs up for membership (referring Member's name must be listed on the sign-up application)

Western Aeromedical Consortium  
P. O. Box 3019, Santa Maria, CA 93457  
(805) 934-4799 or (800) 365-1326

www.westernaeromedical.com e-mail: nodrugs@westernaeromedical.com

# **FREQUENTLY ASKED QUESTIONS ABOUT A DRUG AND ALCOHOL TESTING PROGRAM**

## **How long will it take to process my membership application?**

It generally takes Western Aeromedical Consortium 1-2 business days to process your application and provide you with proof of membership. Within 1-2 weeks your company's program manual, training materials/videos and testing supplies will be shipped to your office. The program manual provided with your membership contains step-by-step instructions on how to initiate and manage your company's drug and alcohol program. Testing supplies can be sent by overnight courier if required for an additional charge.

## **Do I need to give my employees notice before testing them?**

If your company is required to perform drug and alcohol testing on your safety-sensitive employees pursuant to Department of Transportation (DOT) rules and regulations, then no notice period is required. However, your company is required to post the required information/documents and provide your employees with appropriate handouts concerning the federal regulations and your company's drug and alcohol program. The program manual provided with membership contains all the necessary posters, documents, handouts and training materials required by federal regulations to be posted and given to your safety-sensitive employees.

## **How often are random tests selected?**

Western Aeromedical Consortium selects random tests quarterly (i.e. four times per year) and ensures that the selection percentages are performed according to the required federal regulations. By choosing quarterly, this eliminates the chance of an employee being eligible for random selections twelve times a year (i.e. once a month). Western Aeromedical Consortium has found that quarterly, instead of monthly, random selections are more convenient for its members.

## **How are my employees notified they need to random test?**

When Western Aeromedical Consortium chooses its random quarterly selections, a member's Designated Employer Representative, DER (i.e. individual selected by each company to manage its program) is provided with documentation listing the selected employees (or non-selection, if a company is not chosen to perform random testing). If a company is required to perform employee random testing for that particular quarter, the company's DER chooses the time for testing within the quarter. Instead of Western Aeromedical Consortium notifying a member that an employee should immediately be sent to the clinic for testing, your company's DER is allowed to schedule that testing when it is convenient for your company. Although the employee cannot be notified ahead of time of the required testing, your DER can schedule the test when the employee's brief absence from work for testing would cause the least amount of disruption. That way, your company is in control of its testing program, instead of the testing program being in control of your company.

## **What if I have a question regarding the drug and alcohol program?**

We encourage you to call Western Aeromedical Consortium as often as you need. Although the program manual and accompanying materials are very easy to follow, occasionally situations or questions may arise. Western Aeromedical Consortium is owned and managed by a Certified Substance Abuse Program Administrator (C-SAPA) with 25+ years experience in the drug and alcohol testing field. Its staff is knowledgeable in the federal regulations and are here to help you manage your company's drug and alcohol program in the most effortless and efficient way possible.

## **Can I put my non-federally regulated safety-sensitive employees in my program?**

They can be in a drug testing program but not the same random testing pool as your regulated employees, and they must be tested using different testing supplies. Contact Western Aeromedical Consortium for information on its non-federally regulated, company policy testing programs.

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